

11 January 2019

Our Ref Overview and Scrutiny Committee
Your Ref.
Contact. Amelia McInally
Direct Dial. (01462) 474514
Email. amelia.mcinally@north-herts.gov.uk

To: Members of the Committee: Councillors Cathryn Henry, Elizabeth Dennis-Harburg, Ian Albert, Kate Aspinwall, Sam Collins, Steve Deakin-Davies, Jean Green, Steve Jarvis, Ben Lewis, Gerald Morris, Ian Moody, Michael Muir, Helen Oliver, Janine Paterson, Val Shanley and Martin Stears-Handscomb

Substitutes: Councillors Ruth Brown, Val Bryant, Bill Davidson, Simon Harwood, Terry Hone, Sue Ngwala and Mike Rice

You are invited to attend a

MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

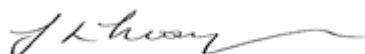
to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES,
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

TUESDAY, 22ND JANUARY, 2019 AT 7.30 PM

Yours sincerely,



Jeanette Thompson
Service Director – Legal and Community

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 11 DECEMBER 2018 To take as read and approve as a true record the minutes of the meeting of this Committee held on 11 December 2018. Minutes to follow.	
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION To receive petitions and presentations from members of the public.	
6. URGENT AND GENERAL EXCEPTION ITEMS The Chairman to report on any urgent or general exception items which required his agreement. At the time of printing the agenda, the Chairman had not agreed any urgent or general exception items.	
7. CALLED-IN ITEMS To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.	

8. **REGULATION INVESTIGATORY POWERS ACT UPDATE AND ANNUAL REVIEW** (Pages 1 - 58)
REPORT OF THE LEGAL REGULATORY TEAM MANAGER

This Report updates on the Council's current use of RIPA and reports on the annual policy review.

9. **APPROACH TO NEW DEVELOPMENTS** (Pages 59 - 64)
REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER

The purpose of this report is to advise Members of the actions that are being considered to address the issue of construction management.

10. **COMMERCIAL STRATEGY** (Pages 65 - 90)
REPORT OF THE SERVICE DIRECTOR - COMMERCIAL

The purpose of this report is for Cabinet to consider and adopt the proposed North Hertfordshire District Council Commercial Strategy 2019-23, which sets out the strategic direction for the Council's commercial services over the next five years.

11. **HITCHIN TOWN HALL REVIEW PROCESS REPORT** (Pages 91 - 100)
REPORT OF THE SCRUTINY OFFICER

To consider the proposed review approach into the Hitchin Town Hall and District Wide Museum Project.

12. **MEMBERS' QUESTIONS**
To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.

13. **RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE** (Pages 101 - 106)
REPORT OF THE SCRUTINY OFFICER

To consider the outcome of Overview and Scrutiny Committee resolutions.

14. **OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME FOR 2018/19** (Pages 107 - 118)
REPORT OF THE SCRUTINY OFFICER

To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.

